

1/6/18

2018 Monthly Programs Schedule

Month	Theme	Agency Spotlight		Presentation	Luncheon Topic		Sponsor		Committee of the Month
		Agency	Speaker		Presenter Name	Company	Contact		
1/11/2018	Transportation	CALTRANS	Gustavo Dallarda	Lessons in Transportation and Urban Planning	Pedro Orso	TYLin			
2/8/2018	Economic	City of Chula Vista	Rick Hopkins	Climate Change	(from Citizens Climate Lobby)				
3/8/2018	Parks								
4/12/2018	Joint APWA/ASCE								
5/24/2018 4th Thurs.	Awards Lunch (Paradise Point)								
6/21/2018 3rd Thurs.	Stormwater			Industrial Permit Compliance					
7/12/2018	Public Works			Roundtable					
8/9/2018	Economic			Olympics	(contact LA chapter)				
9/13/2018 (w/ Transpo. Committee)	Technology			Smart Cities	David Graham (City of San Diego)				
10/11/2018	Parks			Balboa Park	Kris Shackelford				
11/8/2018	Economics			Roundtable					
12/11/2018 Tue.	President's Visit			Seaport Village Expansion	Contact: Penny Maus (pmaus@portofsandiego.org)				

BOLD presenter/sponsor = has confirmed

1/11/18

APWA SAN DIEGO IMPERIAL COUNTIES CHAPTER
Balance Sheet

December 31, 2017

	End of Last Year 6/30/2017	Previous Month 11/30/2017	Current Month 12/31/2017
ASSETS			
Current Assets			
Checking/Savings			
Certificate 38	0.00	0.00	0.00
Certificate 39	0.00	0.00	0.00
Checking 90 - SDCCU	52,693.32	26,378.67	17,981.47
Merrill Lynch Investment	239,096.42	250,470.57	251,957.00
Money Market Max 01	23,684.92	23,694.85	23,696.86
SDCCU - Savings	50.00	50.00	50.00
Total Checking/Savings	315,524.66	300,594.09	293,685.33
Other Current Assets			
Petty Cash for Registration	0.00	0.00	0.00
Total Current Assets	315,524.66	300,594.09	293,685.33
TOTAL ASSETS	315,524.66	300,594.09	293,685.33

Notes:

- Overall Operating Budget YTD = (\$34,699.91)
- Total Assets YTD = (\$21,839.33)
- Merrill Lynch account: For Month \$1,486.43
For Year \$12,860.58

American Public Works association
Balance Sheet
As of December 31, 2017

	<u>Dec 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Credit Union-checking 90	17,981.47
Merrill Lynch Invest. Account	251,957.00
Money Market Max 01	23,696.86
SDCCU savings	50.00
Total Checking/Savings	<u>293,685.33</u>
Total Current Assets	<u>293,685.33</u>
TOTAL ASSETS	<u><u>293,685.33</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	180,439.55
Unrestricted Net Assets	120,544.92
Net Income	-7,299.14
Total Equity	<u>293,685.33</u>
TOTAL LIABILITIES & EQUITY	<u><u>293,685.33</u></u>

**APWA San Diego/Imperial Counties Chapter
2017-2018 Budget**

Category Description	2017-2018 Budget	2017-2018 Actual 12/31/2017	Comments
INCOME			
110 - DINNER GALA INCOME			
111 - Dinner Gala Registration	\$18,000	\$11,320.10	includes extra plaque orders
112 - Dinner Gala Sponsorship	\$14,000	\$18,092.81	
113 - Dinner Gala Opp Drwg	\$1,300	\$575.00	
TOTAL 110 - DINNER GALA INCOME	\$33,300	\$29,987.91	
120 - MEETING LUNCH MEETINGS			
121 - Lunch Meeting Sponsorship	\$6,000	\$3,000.00	\$600 per sponsor for 10 meetings per year for FY 17/18
122 - Lunch Registration	\$24,000	\$11,909.75	average \$2400 per month for 10 meetings
123 - Luncheon Raffle/Other		\$0.00	
TOTAL 120 - MEETING LUNCHES	\$30,000	\$14,909.75	
140 - WEBSITE INCOME			
141 - Website Announcement		\$0.00	
TOTAL 140 - NEWSLETTER-WEBSITE INCOME		\$0	
150 - EDUCATION, PUBLICATION			
151 - Training Seminar / PWI	\$14,000	\$7,331.14	Leadership, PWI, Complete Streets, Seminars
152 - Sponsorship for Seminar	\$0	\$0.00	Only Kleinfelder for PWI in FY 16/17
153 - Storm Water Seminar	\$11,000	\$0.00	
154 - Greenbook Seminar		\$0.00	
155 - Sustainability Committee	\$0	\$0.00	Income = zero however expecting expenses & ok
TOTAL 150 - EDUCATION, PUBLICATIONS	\$25,000	\$7,331.14	
170 - GOLF TOURNAMENT INCOME			
171 - Tournament Registration	\$14,500	\$6,248.93	
172 - Tournament Sponsorship	\$4,500	\$750.00	
173 - Golf Tournament Raffle	\$1,500	\$2,064.00	
TOTAL 170 - GOLF TOURNAMENT INCOME	\$20,500	\$9,062.93	
180 - MEMBERSHIP			
181 - APWA National Rebate	\$3,000	\$2,347.35	March, June, Sept & Dec at approx \$800 each
182 - Chapter Dues	\$10,000	\$4,051.96	
TOTAL 180 - MEMBERSHIP	\$13,000	\$6,399.31	
190 - CONFERENCE REIMBURSEMENT			
191 - Nat'l - Delegate Reimbursement	\$500	\$500.00	
192 - Leadership Conference Reimbursement	\$1,200	\$193.36	
193 - Congress Reimbursement		\$0.00	
194 - Membership Conf Reim from Nat'l		\$0.00	
195 - Education Summit		\$0.00	
196 - CA Chapters Dinner at Congress		\$0.00	
TOTAL 190 - OTHER REVENUE FROM APWA NAT'L	\$1,700	\$693.36	
210 - OTHER INCOME			
211 - Misc. Income	\$0	\$342.00	
212 - Transportation Committee Revenue	\$2,000	\$618.70	Income =Expenses (net zero)
213- International Affairs Revenue	\$0	\$0.00	
214- Young Professional Events	\$2,000	\$192.38	Income =Expenses (net zero)
215 -Community Service / Social Events	\$2,000	\$0.00	Beach Clean-up/YP- Meet the Brewer: Income =Expenses (net zero)
216 - Scholarship Donation	\$0	\$0.00	Mike Bemis Scholarship Fund
218 - Interest	\$50	\$17.54	
TOTAL 210 - OTHER INCOME	\$6,050	\$1,170.62	
230 - AWARDS INCOME			
231 - Plaque Orders	\$9,000	\$2,075.00	bumped plaques to \$90 (2017)
232- Awards Sponsor	\$8,000	\$0.00	2017-5 sponsors at \$1,000 each, 1 sponsor at \$750, 3 Sponsors at \$600 = \$7,550
233- Awards Luncheon	\$22,000	\$0.00	bump up fee to \$50? (Not done for 2017)
230 - TOTAL AWARDS INCOME	\$39,000	\$2,075.00	
TOTAL INCOME	\$168,550	\$71,630.02	

**APWA San Diego/Imperial Counties Chapter
2017-2018 Budget**

Category Description	2017-2018 Budget	2017-2018 Actual 12/31/2017	Comments
EXPENSES			
310 - DINNER DANCE			
311 - Dinner Dance Expense	\$30,000	\$21,578.31	
TOTAL 310 - DINNER DANCE	\$30,000	\$21,578.31	
320 - MEETING LUNCH EXPENSE			
321 - Hotel Expense	\$32,000	\$18,509.65	10 Meetings for FY 17/18
320 - MEETING LUNCH EXPENSE - Other	\$100	\$0.00	Cash Box
TOTAL 320 MEETING LUNCH EXPENSE	\$32,100	\$18,509.65	
360 - EDUCATION, PUBLICATIONS			
361 - Training Seminars / PWI	\$4,000	\$3,320.00	PWI + membership for attendees
363 - Storm Water Training Seminars	\$6,000	\$0.00	
364 - Sustainability Committee	\$1,000	\$0.00	Income = zero however expecting expenses & ok. Not active in FY16/17
TOTAL 360 - EDUCATION, PUBLICATIONS	\$11,000	\$3,320.00	
370 - GOLF TOURNAMENT			
371 - Golf Tournament Expenses	\$15,500	\$12,590.06	
TOTAL 370 - GOLF TOURNAMENT EXPENSES	\$15,500	\$12,590.06	Same total as this year
410 - OTHER COMMITTEE EXPENSES			
411 - Award Committee Expenses	\$39,000	\$6,877.32	
412 - Community Service / Social Events	\$2,000	\$83.48	Income =Expenses (net zero) YP & Tours... Same as #453?
413 - Year-End Recognition	\$1,100	\$407.10	
414 - Transportation Committee Expense	\$2,000	\$618.70	Income =Expenses (net zero)
415-Technology and O&M Committees Meetings	\$2,000	\$0.00	
416 - Science Fair	\$100	\$0.00	
417 - Scholarship Program	\$2,000	\$2,000.00	
418 - Internship Program	\$10,250	\$6,151.00	10 interns at \$1,000 ea. + APWA membership (aprox. \$25 each)
419 - Imperial County Committee /International Affairs	\$1,000	\$0.00	
419.5 -		\$79.64	
4XX - Other, Technology and O&M	\$2,000	\$0.00	
TOTAL 410 - OTHER COMMITTEE EXPENSES	\$61,450	\$16,217.24	
420 - NATIONAL REPS			
421 - PWX - Chapter Board	\$25,000	\$15,356.47	\$2,500 stipend for 10 attendees (8 APWA Board + 2 MSA Rodeo Winners)
422 - PWX - Delegate	\$5,000	\$3,811.14	Vic/Ed Stipend
423 - Spring Delegates Meeting	\$3,000	\$0.00	Assumes Stipend for 2 people (Vic/Ed)
424 - Leadership Training Workshop	\$2,000	\$2,752.00	2017 in SD / no travel expenses- cover expenses
425 - Membership conference	\$0	\$0.00	Will need \$X,XXX for Aug 2018 budget, no funds needed for FY17/18 - no one selected to attend
426 - So. Cal Joint Chapter Meeting	\$1,000	\$221.02	
427- Education Summit		\$0.00	
428 - SD Chapter Dinner at PWX	\$1,500	\$3,667.89	
TOTAL 420 - NATIONAL REPS	\$37,500	\$25,808.52	
440 - BANK FEES			
441 - Bank Fees	\$60	\$29.70	4.95 per month
TOTAL 440 - INVESTMENT EXPENSES	\$60	\$29.70	
450 - OTHER MISC EXPENSES			
450 - Misc. Expenses	\$250	\$201.42	WR meeting
451 - UBIT Taxes - Business Registration Fee	\$300	\$0.00	
452 -Past Presidents Meetings	\$300	\$0.00	Need to be more Active in 2018
453 -Young Professional Members Expense	\$2,000	\$658.17	Expenses included in Community Services/Social Events (#412)
454 - Office Supplies	\$600	\$80.53	
455 - Board Meeting and President's Dinner	\$2,000	\$1,888.85	Board Position transfer mtgs / Audit meeting expenses
456 - Strategic Planning Meeting	\$650	\$350.68	
457 - Chapter Administrator	\$7,380	\$3,720.00	Increased to \$600 per month (6/2016) + membership fee (\$180)
459 - Media / Marketing	\$3,000	\$276.80	Includes Speaker Gifts
460- Organization sponsorship(ASCE, SMPS etc.)	\$2,000	\$1,000.00	CSPE/NEW; etc.
461 - Charitable Donations	\$3,000	\$100.00	
TOTAL 450 - OTHER MISC EXPENSES	\$21,480	\$8,276.45	
470 - CONTRIBUTIONS	\$4,000	\$0.00	SDSU-ASCE; UCSD-SCSE (\$1000 annual); ASCE, + \$2000 National Concrete Canoe
660 - Board Insurance	\$0	\$0.00	Cancelled in May/June 2017
TOTAL EXPENSES	\$213,090	\$106,329.93	

**APWA San Diego/Imperial Counties Chapter
2017-2018 Budget**

Category Description	2017-2018 Budget	2017-2018 Actual 12/31/2017	Comments
OVERALL OPERATING BUDGET (Profit/Loss)	-\$44,540.00	-\$34,699.91	
221 - Merrill Lynch Account (Profit/Loss)		\$12,860.58	
OVERALL TOTAL (Profit/Loss) [w/ Invest. Account]	-\$44,540	-\$21,839.33	
Cash Reserves	\$44,540	\$0.00	
OVERALL TOTAL (Profit/Loss) [w/ Cash Reserves]	\$0	-\$21,839.33	

American Public Works association
Profit & Loss
 July through December 2017

	<u>Jul - Dec 17</u>
Income	
110 - DINNER DANCE INCOME	
111 - DINNER DANCE REGISTRATION	11,320.10
112 - DINNER DANCE SPONSORSHIP	18,092.81
113 - DINNER DANCE OPP DWG	575.00
Total 110 - DINNER DANCE INCOME	<u>29,987.91</u>
120 - MONTHLY LUNCH MEETINGS	
121 - LUNCH MEETING SPONSORSHIP	3,000.00
122 - LUNCH REGISTRATION	11,909.75
Total 120 - MONTHLY LUNCH MEETINGS	<u>14,909.75</u>
150 - EDUCATION, PUBLICATION	
151 - TRAINING SEMINAR	7,331.14
Total 150 - EDUCATION, PUBLICATION	<u>7,331.14</u>
170 - GOLF TOURNAMENT INCOME	
171 - TOURNAMENT REGISTRATION	6,248.93
172 - TOURNAMENT SPONSORHIP	750.00
173 - GOLF TOURNAMENT RAFFLE	2,064.00
Total 170 - GOLF TOURNAMENT INCOME	<u>9,062.93</u>
180 - MEMBERSHIP	
181 - APWA NATIONAL REBATE	2,347.35
182 - CHAPTER DUES	4,051.96
Total 180 - MEMBERSHIP	<u>6,399.31</u>
190 - CONFERENCE REIMBURSEMENT	
191 - NAT'L DELEGATE REIMBURS	500.00
192 - LEADERSHIP CONF REIMBURS	193.36
Total 190 - CONFERENCE REIMBURSEMENT	<u>693.36</u>
210 - OTHER INCOME	
211 - MISC INCOME	342.00
212 - Transportation Committee	618.70
214 - Young Professional Events	192.38
218 - INTEREST-DIVIDENDS	17.54
Total 210 - OTHER INCOME	<u>1,170.62</u>
220 - INVESTMENT INCOME	
221 - MERRILL LYNCH ACCOUNT	12,860.58
Total 220 - INVESTMENT INCOME	<u>12,860.58</u>
230 - AWARDS INCOME	
231 - PLAQUE ORDERS	2,075.00
Total 230 - AWARDS INCOME	<u>2,075.00</u>
Total Income	<u>84,490.60</u>
Expense	
310 - DINNER DANCE	
311 - DINNER DANCE EXPENSE	21,578.31
Total 310 - DINNER DANCE	<u>21,578.31</u>
320 - MEETING LUNCH EXPENSE	
321 - HOTEL EXPENSE	18,509.65
Total 320 - MEETING LUNCH EXPENSE	<u>18,509.65</u>
360 - EDUCATION, PUBLICATION	
361 - TRAINING SEMINAR	3,320.00
Total 360 - EDUCATION, PUBLICATION	<u>3,320.00</u>
370 - GOLF TOURNAMENT	
371 - GOLF TOURNAMENT EXPENSES	12,590.06
Total 370 - GOLF TOURNAMENT	<u>12,590.06</u>

American Public Works association

Profit & Loss

July through December 2017

	Jul - Dec 17
410 - OTHER COMMITTEE EXPENSE	
411 - AWARD COMMITTEE EXPENSE	6,877.32
412 - COMMUNITY SERVICE	83.48
413 - YEAR END RECOGNITION	407.10
417 - SCIENCE FAIR	2,000.00
418 - SCHOLARSHIP COMMITTEE	6,151.00
Total 410 - OTHER COMMITTEE EXPENSE	<u>15,518.90</u>
414	618.70
419.5	79.64
420 - NATIONAL REP EXPENSE	
421 - CONGRESS-BOARD/DELEGATE	15,356.47
422 - CONGRESS DIRECTOR TRAVEL	3,811.14
424 - LEADERSHIP TRAINING	2,752.00
426 - So Cal joint chapter mtg	221.02
428 - CA CHAP DINNER @ CONGRESS	3,667.89
Total 420 - NATIONAL REP EXPENSE	<u>25,808.52</u>
440 - BANK EXPENSES	
441 - Bank Fees	29.70
Total 440 - BANK EXPENSES	<u>29.70</u>
450 MISCELLANEOUS EXPENSES	
453 - MISC EXPENSES	658.17
454 - OFFICE SUPPLIES	80.53
455- BOARD DINNER	1,888.85
457 - CHAPTER ADMINISTRATOR	3,720.00
459 - STORAGE ROOM FEE	276.80
460- SMPS Path to Partnership	1,000.00
461- CHARITABLE DONATIONS	100.00
450 MISCELLANEOUS EXPENSES - Other	201.42
Total 450 MISCELLANEOUS EXPENSES	<u>7,925.77</u>
456 - PLANNING MEETING	350.68
Total Expense	<u>106,329.93</u>
Net Income	<u><u>-21,839.33</u></u>

0/4/18

Internship Schedule:

2018 Budget?

January: Board Approval to Proceed

February: Finalize Applications, Confirm with Firms/Agencies, Reach out to Colleges, Post Application on Website

March: Applications Due, Make Interview Arrangements

April: Interviews

May: Notify Candidates, Put Them in Touch with Firms/Agencies

June: Identify/Arrange for Mentors

July Meeting: Interns & Mentors Recognition Lunch

Scholarship Schedule:

2018 Budget?

January-March: Identify Charity

April: Meet with Students

August: Scholarship Recipient Recognition Lunch

Support for STEM Program at Low Income Communities/Schools:

2018 Budget?

January-March: Identify School

April-May: Meet with School

September: Make Donation

UCSD/SDSU Student Chapters Support:

2018 Budget \$2,500 (\$1,000 UCSD, \$1,500 SDSU)

Agreements with Student Chapters pending.

Becky's Gift Toy Drive

October-November

1/17/18

APWA San Diego and Imperial Counties Chapter
Report of Activities, Best Practices and Areas of Focus
August 2017 – Present

Membership Update –

Chapter Membership shows a modest decrease of 4.0% between June 30 and December 31, 2017; dropping the total membership from 389 to 374. This decrease occurred despite focused efforts to grow membership. Joining APWA is encouraged at all our luncheon programs, workshops and all training and educational opportunities.

Chapter Activities and Updates –

Provided outstanding luncheon presentations from the region's leaders addressing current practices and timely topics including:

- August 10 – Regional Public Works Roundtable featuring Jim Linthicum (Director of Mobility Management and Project Implementation for SANDAG), Corey Binns (Chief Deputy for Caltrans) and Paz Gomez (Deputy Chief Operating Office – Infrastructure/Public Works for the City of San Diego).
- September 14 – Presentation on the Otay Border Crossing, a multi-modal (commercial, passenger vehicle and pedestrian) international Port of Entry.
- October 12 – San Diego Pure Water Program presentation by John Helminski (Assistant Director of the City of San Diego Pure Water Program which when fully built out will produce 83 mgd of high-quality drinking water or approximately 1/3 of San Diego's water supply).
- November 9 – Economic Roundtable featuring Ray Major (Chief Economist for SANDAG), Bill Holland (Holland Securities) and Kelly Cunningham (National University).
- December 13 – The Chapter was honored by a visit by National President Bo Mills who swore in the new officers. At this meeting, the Chapter also recognized several past presidents and awarded anniversary pins to 5, 10, 15, 20 and 25-year members. A presentation was also given by Jim Madafer (California Transportation Commission) on SB-1 Road Repair and Accountability Act of 2017.

- Host the 2018 Leadership Conference stated for April of this year.
- Submitted Letter of Interest for hosting the 2023 PWX in San Diego

Maintain and Expand Membership

- Offer programs and training to reach underrepresented categories of public works including operators, surveyors, young professional and students.
- Provide benefits to our members via quality programs and educational opportunities, engage in local and national advocacy, and continuing to grow and enhance our mentor/intern program.

Please list all educational programs and trainings conducted by your chapter within the last 6 months.

- Public Works Institute (Module 4) – The Chapter conducted our annual Public Works Institute to a sold-out crowd. Top local practitioners provided training, drawing upon their real life experiences. The three-day training was held on September 12-14 at Caltrans District 11 Headquarter Facilities.

To submit your Chapter Report of Activities, please [click here](#).

Reports are due by **Friday, January 19, 2018**

**APWA SAN DIEGO & IMPERIAL COUNTIES CHAPTER
2018 COMMITTEES**

No.	Committee	Chairperson	Education Seminar
1	Awards	James	
2	Dinner Gala	Karibia / Carmen	
3	Education	Osmar/Glen	PWI
4	Giving Back	Gene / roya	
5	Golf Tournament	Sal	
6	Host	Sharon / Jayne/ Glen/ Gene	
7	International Affairs	Augie	
8	Marketing	Tedi	
9	Membership	Kristie	
10	Operation & Maintenance	Steve / Carmen	Yes
11	Small Business	Annie	?
12	Social & Community Service	Kelly Giesing / Gerard	
13	Sustainability	Mark	Yes
14	Technology	Steve Dow	Yes
15	Transportation	Gerard	Yes
16	Water Resource	Greg / Jayne	Yes
17	YP Group	Brett	?
18	ASCE Liaison	Silvia / Kimberly	
19	Student Liaison Updates	Silvia / Students	?

On Hiatus:

20	Imperial County		
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UPROW's Current Topics

- Rapid Fiber Deployment
- Small Cell Technology
(aka Distributed Antenna Systems)
- Locator Accreditation
- Micro-trenching
- Abandoned Utilities
- Advocacy at all levels of Gov't
- Emerging Technologies
- Model ROW Ordinances
- Uniform Color Code
- GIS Color Code
- ASCE Standard 38-NN
- Subsurface Utility Engineering
- Coordination with ASCE, CGA, etc.



Utilities and Public Rights-of-Way Committee Members

Al Field
Phoenix, Arizona
(Chair)

Vic Bienes
San Diego, California

William Roger Buell
Portage, Michigan

John Cooper
Lenexa, Kansas

Gerard Lundquist
Brooklyn, NY

Derrick Saedal
Winnipeg, Manitoba, Canada

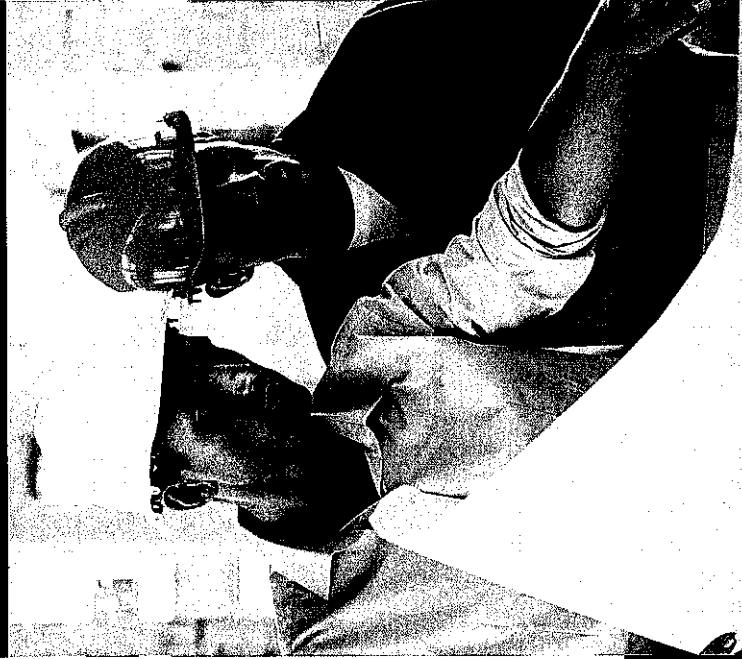
David Lawry
Schaumburg, Illinois
(Director-at-Large)

Rita Cassida
Kansas City, Missouri
(Staff Liaison)

**Form a Chapter
UPROW Committee
and be connected
with the National
UPROW Committee**



UTILITIES AND PUBLIC RIGHTS-OF-WAY (UPROW) COMMITTEE



**WE NEED YOU!
GET INVOLVED**

